

**Minutes of a Regular Meeting of the  
Council of the Village of Clive  
Province of Alberta, held on April 9, 2018  
In the Village Office at 6:00 p.m.**

**Present:** Mayor Henry, Deputy Mayor Penney, Councillors Hallman, Russell and Whelan and CAO Kenney

**Also Present:** D. Luymes and I. Sinner of BDO Canada LLP

**Meeting to Order:** Mayor Henry called the meeting to order at 6:00 pm.

**Treaty Six Land Acknowledgement:** Councillor Whelan recited the Treaty Six Land Acknowledgement Agreement.

**Agenda:**

**RC-18-090:** Moved by Councillor Russell to approve the agenda as presented.  
-CARRIED -

**Minutes:**

**RC-18-091:** Moved by Councillor Whelan to approve the minutes of the March 26, 2018 Regular Council Meeting as presented.  
-CARRIED -

**Appointment:**

**BDO Canada LLP:  
2017 Financial**

**Audit:** D. Luymes and I. Sinner presented the Draft 2017 Financial Statements for the Village of Clive.

**Exit Meeting:** D. Luymes and I. Sinner exited the meeting at 7:10 pm.

**CAO Report:**

**RC-18-092:** Moved by Councillor Hallman to accept the CAO report for information.  
-CARRIED -

**Bylaws:**

Land Use Bylaw  
Amendments:  
Bylaw #522-18 -  
Processing Application  
Changes:

**RC-18-093:** Moved by Councillor Penney to give first reading to Bylaw # 522-18 to amend the Land Use Bylaw #514-16 to include new provisions relating to the processing of development permit and subdivision approval applications.  
-CARRIED-

Public Hearing  
for Bylaw #522-18  
to Amend  
Land Use Bylaw:

**RC-18-094:** Moved by Councillor Russell to hold the Public Hearing for Bylaw # 522-18 to amend the Land Use Bylaw #514-16 on Monday, May 14, 2018 at 6:15 p.m. in the Village of Clive Council Chambers.  
-CARRIED-

Bylaw #523-18 -  
Recreation & Medical  
Cannabis:  
RC-18-095:

Moved by Councillor Whelan to give first reading to Bylaw # 523-18 to amend the Land Use Bylaw #514-16 to include definitions for recreational cannabis and medical cannabis.

-CARRIED-

Public Hearing  
for Bylaw #523-18  
to Amend  
Land Use Bylaw:  
RC-18-096:

Moved by Councillor Penney to hold the Public Hearing for Bylaw # 523-18 to amend the Land Use Bylaw #514-16 on Monday, May 14, 2018 at 6:15 p.m. in the Village of Clive Council Chambers.

-CARRIED-

Meeting Recessed:

Mayor Henry recessed the meeting at 7:35 p.m.

Meeting  
Reconvened:

Mayor Henry reconvened the meeting at 7:45 p.m. with all those previously in attendance.

**New Business:**  
Allocate 2017  
Operating Surplus:  
RC-18-097:

Moved by Councillor Hallman that the 2017 operating surplus of \$68,018 be allocated to the following reserve accounts: \$5,000 to Ball Diamond, \$5,000 to Parks and Playground, \$2,000 to Recreation, \$30,000 to Water, and the remaining \$26,018 to the Roads Reserve.

-CARRIED -

2017 Draft Financial  
Statements:  
RC-18-098:

Moved by Councillor Russell to accept the 2017 Draft Financial Statements as presented by BDO Canada LLP. with the reserve adjustments and edits.

-CARRIED-

Human Values Day:  
RC-18-099:

Moved by Councillor Penney to accept the Advisory Team Walk for Values' request to proclaim April 24<sup>th</sup> as Human Values Day for information.

-CARRIED-

Public Works Week:  
RC-18-100:

Moved by Councillor Russell to proclaim May 20-26, 2018 as Public Works Week in Clive, Alberta.

-CARRIED-

**Workshops:**

Red Deer River  
Municipal Users  
Group:

RC-18-101:

Moved by Councillor Whelan to accept the Red Deer River Municipal Users Group's Source Water Protection Workshop as information.

-CARRIED-

Municipal Affairs  
Regional Training:

RC-18-102:

Moved by Councillor Hallman to authorize CAO, C. Kenney and Municipal Clerk, T. Felker to attend the Municipal Affairs Regional Training Session on May 31<sup>st</sup>, 2018 in Lacombe.

-CARRIED –

**Information Items:**

Financial:

Accounts Payable:

RC-18-103:

Moved by Councillor Russell to accept the Accounts Payable Batch #20 in the amount of \$20,818.70.

-CARRIED-

Munifunds Audited  
Financial Statements

RC-18-104:

Moved by Councillor Penney to accept Munifunds Audited Financial Statements for information.

-CARRIED-

Information Item

b. & l.

RC-18-105:

Moved by Councillor Whelan that the following information items;

- b. SeeVirtual 360- March Stats
- c. WCB – April 28 – National Day of Mourning
- d. Alberta Municipal Affairs – ACP Program – Regional SDAB Grant Approved
- e. RMA – Rural Municipalities of Alberta (name change)
- f. GFOA – GOA 2018 Budget Summary
- g. AUMA GOA 2018 Budget
- h. SiteLine
- i. RDC – Degree-granting institution
- j. Alberta Municipal Affairs – Municipal Accountability Program
- k. Alberta Municipal Affairs – MSI Capital Funding 2017-18 Supplementary
- l. Alberta Labour – STEP Program Approval
- m. Alberta Beach – Zebra Mussels

be received and filed.

-CARRIED-

Urgent Items:  
Lacombe FCSS  
Volunteer  
Appreciation

Evening:

RC-18-106:

Moved by Councillor Hallman to thank Lacombe FCSS for the invitation, however Clive is unable to send a representative to the Volunteer Appreciation Evening on April 17<sup>th</sup> in Lacombe.

-CARRIED-

Emergency Mgmt:

Council discussed the delegation of authority during a State of Local Emergency.

**Council Inquiries:**

CAO Kenney provided Council with Policy #10-01 Distribution of Promotional items.

**Board Reports:**

Councillors attended and reported on the following meetings.

- Councillor Russell – Intermunicipal Development Plan (IDP) Open House
- Councillor Penney – IDP Open House
- Councillor Hallman – IDP Open House
- Councillor Whelan – None
- Mayor Henry – Central Alberta Mayors & Reeves, IDP Open House and Family & Community Support Services (FCSS)

RC-18-107:

Moved by Councillor Whelan to accept the Board Reports for information.

-CARRIED-

**In-Camera:**

RC-18-108:

Moved by Councillor Russell that the meeting proceeds In Camera with all those present, under Section 197 of the Municipal Government Act to discuss a personnel matter protected from disclosure by Section 17 (third party personal privacy) of the Freedom of Information and Protection of Privacy (FOIP) Act at 8:45 p.m.

-CARRIED –

**Open Meeting:**

RC-18-109:

Moved by Councillor Whelan to revert to an open meeting at 8:50 p.m.

-CARRIED -

**Adjournment:**

RC-18-110:

Moved by Mayor Henry to adjourn the meeting at 8:50 p.m.

-CARRIED-

---

Mayor

---

CAO