

**Minutes of a Regular Meeting of the  
Council of the Village of Clive  
Province of Alberta, held on May 29, 2018  
In the Village Office at 6:00 p.m.**

Present: Mayor Henry, Deputy Mayor Penney, Councillors Hallman, Russell, and Whelan and CAO Kenney

Also Present: Tom DeForge

Meeting to Order: Mayor Henry called the meeting to order at 6:00 pm.

Treaty Six Land Acknowledgement: Councillor Whelan recited the Treaty Six Land Acknowledgement Agreement.

**Agenda:**

RC-18-161: Moved by Councillor Penney to approve the agenda with additions.  
-CARRIED-

**Minutes:**

RC-18-162: Moved by Councillor Russell to approve the minutes of the May 14, 2018 Regular Council Meeting as presented.  
-CARRIED -

**Delegations & Appointments:**

T. DeForge discussed the position of Clive's Director of Emergency Management with Council.

Exited Meeting: T. DeForge exited the meeting at 6:10 pm.

**CAO Report:**

RC-18-163: Moved by Councillor Hallman to accept the CAO report for information.  
-CARRIED -

**Recognitions & Introductions:**

Caleb Derksen entered meeting at 6:28pm. and was introduced to Council as Clive's 2018 Outdoor Summer STEP Student.

Exited Meeting: C. Derksen exited the meeting at 6:37pm.

**Bylaws:**

2018 Property Tax Bylaw: To authorize the rates of taxation to be levied against assessable property within the Municipality of the Village of Clive.

RC-18-164: Moved by Councillor Whelan to give Village of Clive 2018 Property Tax Bylaw #525-18 first reading.  
-CARRIED -

RC-18-165: Moved by Councillor Penney to give Village of Clive 2018 Property Tax Bylaw #525-18 second reading.  
-CARRIED-

RC-18- 166: Moved by Councillor Hallman to present Village of Clive 2018 Property Tax Bylaw #525-18 for a third reading at this meeting.  
-CARRIED UNANIMOUSLY-

RC-18- 167:

Moved by Councillor Russell to give Village of Clive 2018 Property Tax Bylaw #525-18 third and final reading.

-CARRIED -

**Unfinished Business:**

Economic

Development:

Council discussed Clive’s target market and filming locations for the #Boomtown Trail marketing campaign.

**New Business:**

Director of

Emergency

Management:

RC-18-168:

Moved by Councillor Hallman to appoint and welcome Thomas DeForge as the Village of Clive’s new Director of Emergency Management.

-CARRIED -

Cost of Living:

RC-18-169:

Moved by Councillor Whelan that the cost of living increase equal to the Alberta Consumer Price Index (CPI) for 2017 of 1.6% be applied to all Village of Clive staff positions effective June 1, 2018 and the wage grid be adjusted accordingly.

-CARRIED -

ICF Protocols:

Lacombe County/

Village of Clive:

RC-18-170:

Moved by Councillor Russell to approve the ICF Discussion Protocols between Lacombe County and Village of Clive.

-CARRIED -

Village of Clive

Property Assessor:

RC-18-171:

Moved by Councillor Penney that Council appoint Terry Willoughby to the position of Assessor for the Village of Clive.

-CARRIED –

Clive Public Library:

2017 Statements:

RC-18-172:

Moved by Councillor Hallman to accept the Clive Public Library 2017 Statement of Receipts and Disbursements as received.

-CARRIED –

Clive Public Library/

Village of Clive MOU:

Council reviewed and provided input to the draft Memorandum of Understanding between the Clive Public Library and the Village of Clive.

**Workshops,**

**Conferences,**

**Seminars:**

AUMA Leaders

Caucus:

RC-18-173:

Moved by Councillor Russell to authorize Mayor Henry to attend the AUMA Leaders Caucus on June 12<sup>th</sup> in Camrose.

-CARRIED –

Alberta Recreation &  
Parks Association:  
RC-18-174:

Moved by Councillor Whelan to receive the Alberta Recreation & Parks Association Annual Conference as information.

-CARRIED –

**Information Items:**

Financial:

Accounts Payable:

RC-18-175:

Moved by Councillor Penney to accept Accounts Payable Batches 28, 31 & 32 in the amount of \$ 42,100.17.

-CARRIED-

Information Item

b. & g.

RC-18-176:

Moved by Councillor Hallman that the following information items;

- b. Lacombe County Enforcement – Revised 1<sup>st</sup> Quarter Report
- c. 2017 Lacombe Foundation Annual Report
- d. CAEP – Clive 2018 Community Overview
- e. CAEP – Service Alberta Update re: Supernet 2.0
- f. Alberta Recreation and Parks Association Awards
- g. SeeVirtual 360

-CARRIED-

Emergent Items:

Water Service and

Curb Stop

Replacement on

52 Ave:

RC-18-177:

Moved by Councillor Russell to award the contract for replacement of the water service and curb stop at 52 Ave. to Carbon Earthworks for \$11,916.03 (not including GST).

-CARRIED-

**Inquiries:**

Council made the following inquiries;

- Placement of Smokers' Receptacles at the Ball Diamond
- Results of the Urban Hen Survey
- Dog Park – is there interest in creating a Dog Park in Clive
- Placement of Pet Waste Bag Dispensers near public garbage cans

**Board Reports:**

Councillors attended and reported on the following meetings.

- Councillor Russell – Communities in Bloom
- Councillor Penney – Clive Fire Department, Parkland Regional Library, Public Works Appreciation
- Councillor Hallman – Lacombe Foundation, Public Works Appreciation
- Councillor Whelan – Communities in Bloom, Clive Clean-up, Mirror Parade, Public Works Appreciation
- Mayor Henry – Family & Community Support Services, Mayor's & Reeve's Meeting, Public Works Appreciation, Bashaw Health & Wellness Town Hall

RC-18-178:

Moved by Councillor Hallman to accept the Board Reports for information.

-CARRIED-

**Board Minutes:**

RC-18-179:

Moved by Councillor Russell to accept the Boomtown Trail Meeting Minutes from March 7, 2018 for information.

-CARRIED-

**Closed Session:**

RC-18-180:

Moved by Councillor Hallman that council move to closed session with all those in attendance under Section 197 of the Municipal Government Act to discuss a personnel matter protected from disclosure by Section 17 (third party personal privacy) of the Freedom of Information and Protection of Privacy (FOIP) Act at 8:53 p.m.

-CARRIED –

**Open Meeting:**

RC-18-181:

Moved by Councillor Penney that council return to an open meeting at 8:58 p.m.

-CARRIED –

**Business Arising From In-Camera Session:**

CAO Contract:

RC-18-182:

Moved by Councillor Whelan to authorize execution of the CAO Employment Agreement between C. Kenney and the Village of Clive.

-CARRIED -

**Adjournment:**

RC-18-181:

Moved by Mayor Henry to adjourn the meeting at 9:00 p.m.

-CARRIED-

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO