

**Minutes of a Regular Meeting of the  
Council of the Village of Clive,  
Province of Alberta, held on September 12, 2011  
in the Village Office at 18:00 hours**

**Present:** Mayor Gillard, Councillors Graden, Gladue, Krochak, CAO Karen Kane and Finance Officer Carla Kenney.

**Absent:**

**Meeting to Order:** Mayor Gillard brought the meeting to order at 18:04 hours.

**Agenda:** Additions: 9. c) Budget to Actual Financial  
8. i) Lacombe County Budget re Emergency Vehicles  
12. a) Personnel

Deletions: None

**RC-11-180:** Moved by Councillor Krochak to approve the agenda as amended.  
-CARRIED UNANIMOUSLY-

**Minutes:**

**RC-11-181:** Moved by Councillor Graden to approve the minutes of the August 15, 2011 Regular Council Meeting as presented. -CARRIED UNANIMOUSLY-

**Entered Meeting:** Gordon Rowland entered the meeting at 18:20 hours.

**Appointment -  
Gordon Rowland:** Mr. Rowland gave a report on the First Responders Conference he attended. He reported that many of the smaller communities had major concerns with Alberta Health Services' (AHS) plan to remove EMS (ambulance) dispatch from 911 to AHS regionalized dispatch centers. The Fire Dispatch system would be operated separately from the EMS system which could result in First Responders left out of the loop after an incident is transferred to EMS dispatch as well as the problem of dealing with two different dispatch centers on incident scenes.

**Entered meeting:** Lori Oatway entered the meeting at 18:20 hours.

**Withdrew:** Mr. Rowland withdrew from the meeting at 18:25 hours.

**Appointment -  
Lori Oatway:** Mrs. Oatway gave a presentation on the proposed renovations and upgrades to the Clive arena. The Clive Athletic and Agricultural Society are requesting the support of the Village for the upgrades and renovations.

**Entered Meeting:** Luci Henry entered the meeting at 18:45 hours.

The Society is also hoping for the support of the community and surrounding districts. They have launched a fund raising campaign and any monetary donations will be used to apply for matching grants to help achieve their goal of \$350,000. Donations in kind will also be gratefully accepted. As the Arena is a major hub of the community it is hoped that this goal can be reached.

**RC-11-182:** Moved by Councillor Graden that after hearing Lori Oatway's presentation for the arena upgrade and renovation that the Village of Clive supports the Clive Athletic and Agricultural Society's proposed project for the Clive Arena.  
-CARRIED UNANIMOUSLY-

**Meeting Recessed:** Mayor Gillard recessed the meeting at 18:55 hours.

**Meeting Reconvened:** Mayor Gillard reconvened the meeting at 19:03 hours, with all those previously in attendance with the exception of Lori Oatway.

**CAO Report:**

**RC-11-183:** Moved by Councillor Henry to accept the CAO's report for information.  
-CARRIED UNANIMOUSLY-

**Business Arising:** None

**Old Business:** None

**New Business:**

**Neighborhood  
Revitalization  
Request :** A request was received from Neighborhood Revitalization Association to close a portion of the alley to the south of their present property and that they be allowed to incorporate the 20 feet into their present property.

Discussion entailed regarding the request.

- RC-11-184: Moved by Councillor Henry to deny the request to close a portion of the alley south of the Neighborhood Revitalization Building for the following reasons:
1. This entire block is zoned for commercial use therefore it would be unwise to close the alley, as present or future property owners may require the use of the alley for rear access to their businesses. Further, the closure of the portion of 49th Street to the east of Neighborhood Revitalization's property would also render the alley useless as there would not be an east alley exit.
  2. A portion of a lane or alley cannot be closed as this would render the alley useless and Alberta Transportation will not approve partial road closures. Therefore the alley behind the entire block would have to be closed and each property owner would have to agree to the purchase of their respective 20 feet of alley behind their property, and
  3. It would be costly to have the alley surveyed, plans prepared adding the alley to each property title and filing and advertising the necessary documents.
- Council suggests that the Revitalization Association approach the owner of the vacant lots to the west of their present building to see if they could acquire a lot or lots for expansion opportunities. -CARRIED UNANIMOUSLY-
- Development Agreement - T. Walker: The Subdivision Approving Authority has approved a plan of subdivision of Lot 13, Block 1, Plan 0626790 SW ¼ of 31-40-24W4 within the Village of Clive. As part of the approval process the owner is required to enter into a Development Agreement with the Village of Clive.
- RC-11-185: Moved by Councillor Gladue to execute the Development Agreement between Tomita Walker and the Village of Clive as part of the approval process for the above subdivision. -CARRIED UNANIMOUSLY-
- Joint Fire QMP: Annual Audit of Joint Fire Quality Management Plan J000124 was submitted by Fred Millar, Plan Manager, Lacombe Regional Fire Service, to the Safety Codes Council.
- RC-11-186: Moved by Councillor Graden to accept for information the annual audit of the Joint Fire QMP J000124. -CARRIED UNANIMOUSLY-
- Library Statement - Amendment: Alberta Municipal Affairs, Public Library Services branch requested an amendment to the Clive Public Library's annual audited financial statements. The CAO explained the Auditor had been contacted as well as the Librarian and that they had made the amendments requested by Municipal Affairs.
- RC-11-187: Moved by Councillor Henry to accept the amendment to the Clive Public Library's annual statement of Receipts and Disbursements for information. -CARRIED UNANIMOUSLY-
- Bylaw Enforcement: An inquiry was received from Julian Veuger of Lacombe County Enforcement regarding expanded Bylaw Enforcement hours for 2012. Alix, Bentley and Eckville have requested additional hours and should Clive require extra hours it has to be put in their budget. Discussion ensued.
- RC-11-188: Moved by Councillor Gladue to request up to four additional hours per week from May through September, provided the extra hours are on weekends and evenings. -CARRIED UNANIMOUSLY-
- Village Staff and Council Christmas: Discussion was held regarding the Village Council and staff Christmas Party.
- RC-11-189: Moved by Councillor Henry that Council and Staff attend the Cow Patti Theatre Production on December 3<sup>rd</sup>. -CARRIED UNANIMOUSLY-
- Legion - Remembrance Project: Moved by Councillor Graden to accept the information on the Legion Remembrance Project for information. -CARRIED UNANIMOUSLY-
- Emergency Management Workshop: An email was received from Don Huestis, Director of Emergency Management for the Village of Clive recommending the Village apply for an "Emergency Management Workshop" grant for 2012. There will be absolutely no costs involved to the Village.

RC-11-191: Moved by Councillor Henry to instruct Don Huestis to apply for an “Emergency Management Workshop” for 2012 on behalf of the Village of Clive.  
-CARRIED UNANIMOUSLY-

**Lacombe County**

**Emergency Vehicles:** Administration advised Council that Lacombe County has requested direction regarding Clive’s preference for replacement of the Fire Equipment Van. Lacombe County’s policy is to replace all emergency vehicles at 10 years old. Administration reported that according to Clive’s Fire Chief the van will be 10 years old in 2012 but it is in good condition with low mileage and should be useful for a number of years.

RC-11-192: Moved by Councillor Henry to direct administration to advise Lacombe County that with the discontinuance of the Municipal Sponsorship Grant Program the Village of Clive does not have the funds available for a 50% share in the replacement of fire vehicles based on Lacombe County’s current replacement policy. Clive feels that mileage as well as age of the vehicle should be taken into account when planning vehicle replacement. Clive further requests that Lacombe County continue to review their fire cost sharing arrangements to arrive at a fairer sharing of fire department costs.  
-CARRIED UNANIMOUSLY-

**Financial:**  
RC-11-193: 1. Accounts Payable:  
Moved by Councillor Gladue to approve the Accounts Payable in the amount of \$51,288.67 cheques number 10632 through 10681 inclusive.  
-CARRIED UNANIMOUSLY-

2. Bank Statement - July:  
RC-11-194: Moved by Councillor Graden to approve the July, 2011 Bank Statement as presented.  
-CARRIED UNANIMOUSLY-

3. Budget to Actual:  
The Budget to Actual report for the period of Jan 1, 2011 to June 30, 2011 was presented to Council for their perusal and any questions can be answered.

**Board Reports:** Village Councillors attended and reported on the following meetings and events.  
• Councillor Henry - Regional Emergency Management  
• Councillor Graden - None  
• Councillor Krochak - Bashaw Centennial Parade  
• Councillor Gladue - None  
• Mayor Gillard - Lacombe Foundation

**Correspondence:**  
RC-11-195: Moved by Councillor Krochak that the in-office correspondence as listed on the agenda be received and filed.  
-CARRIED UNANIMOUSLY-

**Withdrew:** Karen Kane and Carla Kenney withdrew from the meeting at 20:25 hours.

**In Camera - Personnel:**  
RC-11-196: Moved by Councillor Gladue to go in camera to discuss personnel.  
-CARRIED UNANIMOUSLY-

RC-11-197: Moved by Councillor Henry to revert to an open meeting.  
-CARRIED UNANIMOUSLY-

**Adjournment:**  
RC-11-198: Moved by Mayor Gillard to adjourn the meeting at 20:50 hours.  
-CARRIED UNANIMOUSLY-

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Mayor

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CAO